

COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

Board of Directors
Florida Courts E-Filing Authority

We have audited the financial statements of the business-type activities of Florida Courts E-Filing Authority (the Authority) for the year ended June 30, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter dated July 26, 2024. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Authority are described in Note 2 to the financial statements. The Authority adopted accounting policies related to accounting changes and error corrections by implementing Governmental Accounting Standards Board (GASB) Statement No. 100, *Accounting Changes and Error Corrections*, during the fiscal year ended June 30, 2024. There was no effect to the Authority's financial statements as a result of this new accounting pronouncement. The application of existing policies was not changed during the year ended June 30, 2024. We noted no transactions entered into by the Authority during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no particularly sensitive estimates in the financial statements.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure is the description of transactions with the Florida Association of Court Clerks, Inc. as described in Note 3 of the financial statements. The financial statement disclosures are neutral, consistent, and clear.

CERTIFIED PUBLIC ACCOUNTANTS

Gainesville | Ocala | Tallahassee | Sarasota | Orlando | Tampa

purvisgray.com

Members of American and Florida Institutes of Certified Public Accountants

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. We noted the following uncorrected misstatement:

- The churn account liability exceeded its subsidiary ledger by \$31,188.

Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements as a whole. The uncorrected misstatements or the matters underlying them could potentially cause future period financial statements to be materially misstated, even though, in our judgment, such uncorrected misstatements are immaterial to the financial statements under audit.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 22, 2025.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Authority's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Authority's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Churn Account Reconciliation

In November of 2021, the Authority transitioned its internal processes for accounting and reporting of transactions related to the churning account. As a result of this transition, the Authority adopted a new reconciliation methodology and began using a new payment processor. The system is currently unable to produce a subsidiary ledger that would include the details of all open orders at year-end that reconciles to the control accounts in the general ledger. During the process of manually developing a subsidiary ledger, management identified several adjustments that were needed to correct balances in the general ledger.

Board of Directors
Florida Courts E-Filing Authority

We recommend that management continue to evaluate its accounting processes and procedures related to the payment processing system and accounting system. We further recommend that a subsidiary record of open orders be developed and reconciled to the general ledger control accounts on a monthly basis.

Other Matters

We applied certain limited procedures to management's discussion and analysis, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the use of the Board of Directors and management of the Authority and is not intended to be, and should not be, used by anyone other than these specified parties.

Purvis Gray

January 22, 2025
Tallahassee, Florida